

Imperial College London

FIRE SERVICES
ROOM 174, SHERFIELD BUILDING

Code of Practice

Revision No: 3
Date: 05/08/2022

Barbecues

Having first gained the appropriate permission, barbecues may be held subject to the following conditions;

- Hot Work permit obtained via the Permit To Work process.
- Risk Assessment and Method Statement must be submitted.
- A competent person will be required to be responsible for the barbecue.
- Person submitting the Permit To Work must be the Responsible Person for the event.
- Responsible Person must be in attendance while Barbecue is in use.
- Responsible Person Cannot be a student.
- Disposable Barbecues are not permitted.
- Only Gas Barbecues are to be used unless prior permission given by the Fire Safety Department.
- Barbecues must be positioned in a safe area such that the smoke, fumes and embers cannot affect buildings.
- Extinguishers must be provided for the duration of the barbecue.
- Only fixed or manufactured Barbecues are permitted and only to be used on even ground.
- Barbecues are not permitted to be used under trees or any coverings that are not made of fire-resistant materials.
- Barbecues are only to be used in predetermined location unless prior permission been given by the Fire Safety Department.
- Gas powered barbecues must have been Gas safety checked and the expiry date must be included in the Method Statement.
- Do not use any flammable liquid.
- Never use methylated spirits, paraffin or petrol.
- Never leave the barbecue unattended when in use.
- When cooking is finished, make sure the barbecue is cool before attempting to move it.
- Barbecues must be stopped in extreme wind and weather conditions.
- Barbecues must be left to significantly cool before being left unattended.

Jonathan Ryan
Fire Safety Manager

Barbecue Hot Work Permit Risk Assessment and Method Statement

- For Internal Staff Use Only –

This completed document must be attached to a Hot Works Permit application at <https://www.imperial.ac.uk/estates-facilities/contractors/permit-to-work/permit-to-work-form/>

The option 'Hot Works' must be ticked for the application to be directed to the Fire Safety team

You may be required to submit additional documents including risk assessments for health and safety related matters for the permit to be approved by the Building Manager

For any enquiries or assistance on filling out this form please contact firesafety@imperial.ac.uk

Method Statement

RAMS Author:		Campus	
Date:		Building/Area	
		Specific Area	

Barbecue Type:	Fixed	Portable
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Expiry date of current GasSafe Certificate:	
Please note that without a GasSafe Certificate the barbecue cannot be used on College Premises or Property	

Purpose/Description of Event:		
Responsible department during event:		
Responsible person during event:		
The responsible person must attend the event for its full duration and will be required to have some level of management over proceedings while the barbecue is in use		
How many people will be attending (max)?		
Will alcohol be served at the event?	Yes	No

Fire Risk Assessment

Heating Equipment					
Persons at Risk	Nature of Risk	Control Measures in place	Residual risks after Control Measures	Additional controls required	Person responsible for managing risks
Staff, Students & Visitors	Proximity to combustible materials				
	Use of unsuitable equipment for cooking				
	Poorly maintained equipment				
	Equipment set up on uneven ground				
	Excessive Winds				

LPG Cylinder Setup and Use					
Persons at Risk	Nature of Risk	Control Measures in place	Residual risks after Control Measures	Additional controls required	Person responsible for managing risks
Staff, Students & Visitors	Gas Leak from Cylinder				
	Poor maintenance of fittings				
	Inappropriate use of LPG cylinder				
	Inappropriate storage of LPG cylinders				

Fire					
Persons at Risk	Nature of Risk	Control Measures in place	Residual risks after Control Measures	Additional controls required	Person responsible for managing risks
Staff, Students & Visitors	Build up of combustible material in Barbecue				
	Build up of combustible material in proximity to Barbecue				
	Lack of / incorrect firefighting equipment.				

	Lack of training in use of firefighting equipment and how to raise the alarm.				
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