

Learning Technology Roles
Levels 4-5

LEVEL 4

LEVEL 5

	Level 4 - Senior Learning Technologist	Level 5 - Principal Learning Technologist
Contribution to the College's Educational Mission	Work under the direction of the Faculty management structure and lead the development of innovative, e-learning material, projects and activities for teaching in a Department or Faculty. Work within the Faculty/College governance structure, and act as a representative of the Faculty/College.	Work under the direction of the Faculty management structure to set the Faculty's/College's e-Learning strategy for the design and development of engaging, interactive and instructionally sound materials. Work within the Faculty/College governance structure, and act as a representative of the Faculty/College.
	Be a subject matter expert in institutional technologies. Promote their use to all staff involved in teaching and learning. Innovate in the use of new technologies in order to meet pedagogical needs.	Be a subject matter expert in institutional technologies. Promote their use to all staff involved in teaching and learning. Innovate in the use of new technologies in order to meet pedagogical needs.
	Oversee and co-ordinate the delivery of digital resources which are underpinned by pedagogical practice, active learning and team-based learning.	Lead, co-ordinate and manage effectively the delivery of digital resources which are underpinned by pedagogical practice, active learning and team-based learning.
	Support the work of multiple Faculty/Department e-Learning committees. Provide expert advice to those committees.	Chair and/or coordinate College/Faculty e-Learning committees. Provide expert advice to these committees.
	Direct, oversee and coordinate the review and evaluation of the effectiveness of the online materials and courses.	Responsible for periodic review and evaluation of the effectiveness of the online materials and courses across the College.
	Initiate and contribute to Faculty-led or College-led learning technology projects.	Manage projects and ensure that they are delivered to specification, time and budget.
	Be actively involved with the College-wide e-Learning network (including chairing meetings), and collaborate with academic staff, ICT, and other relevant colleagues to oversee the efforts of Learning Technologists in supporting teaching via e-learning methods in line with the College's e-learning strategy.	Be actively involved with the College-wide e-Learning network. Oversee and coordinate the efforts of Senior Learning Technologists in the organisation of e-Learning meetings and events.

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	Oversee the guidance, demonstrations and training provided to academic staff on the use of institutional technologies in teaching, learning and assessment.	
	Assist in the initiation and co-ordination of and actively participate in a relevant programme of pedagogical training.	Be responsible for the initiation and overall co-ordination of a relevant programme of pedagogical training.
Educational Research, Evaluation and Critical Enquiry Leadership and Management	<u>LEVEL 4</u>	<u>LEVEL 5</u>
	Collaborate in the activities of research, evaluation, enquiry and data analytics.	Lead the activities of research, evaluation, enquiry and data analytics.
	Have expertise in data analysis and the use of appropriate data analysis tools in for identifying actionable insights.	Have expertise in data analysis and the use of appropriate data analysis tools in for identifying actionable insights.
	Raise internal and external funding to support learning technology activities and projects.	Raise internal and external funding to support learning technology activities and projects.
Leadership and Management	<u>LEVEL 4</u>	<u>LEVEL 5</u>
	Manage relationships with College stakeholders outside of own team. Work with external stakeholders including vendors.	Manage relationships with a range of stakeholders. Use negotiation and influencing skills to achieve goals.
	Manage budgets.	Manage budgets, and contribute to budget planning and resource management.
	Oversee and coordinate the efforts of Learning Technologists in the organisation of e-Learning meetings and events in a Department or Faculty.	Oversee the efforts of Senior Learning Technologists in supporting teaching via e-learning methods across the College in line with the College's e-Learning strategy.
		Manage and develop those staff who report directly to the Principal Learning Technologist.
		Provide strategic leadership for the College in terms of e-Learning activities.

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Profession and Practice	Have potential for and willingness to work towards appropriate professional recognition and accreditation e.g. Certified Membership of the Association for Learning Technology or Associate Fellow of the Higher Education Academy.	Be recognised at a senior level by relevant professional body/bodies.
	Undertake internal learning and development training as relevant to role.	Undertake internal learning and development training as relevant to role.
	Engage with learning and development opportunities provided by vendors.	Engage with learning and development opportunities provided by vendors. Shape and co-deliver this provision.
	Be a reflective, responsive practitioner committed to personal and professional development.	Be a reflective, responsive practitioner committed to personal and professional development.
	Be recognised as a subject matter expert in multiple institutional technologies.	Be recognised as a subject matter expert in multiple institutional technologies.
		Act as a role model for others.
		Champion change, and influence others in the adoption of new practices and approaches.
		Actively participate in academic conferences and workshops which are relevant to e-Learning both nationally and internally (e.g. presenting, chairing, organising breakouts).