Doctor of Philosophy (PhD)

Examiners Report

Copies of the examiners’ preliminary and joint reports must be submitted, alongside a completed Examiners Report, to the Registry’s Assessment Records Team ([assessment.records@imperial.ac.uk](mailto:assessment.records@imperial.ac.uk)) within **two weeks of the oral examination**.

The College’s appointed Internal Examiner is responsible for ensuring that all required documents are submitted to the Registry for processing.

# **Section 1: Examination details**

|  |  |
| --- | --- |
| **Name of Candidate:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | | | |
| **Name of Internal Examiner/s:** |  | | | |
| **Name of External Examiner/s:** |  | | | |
| **Date of oral examination:**  ***N/A if the requirement for an oral examination was waived upon resubmission*** | Click or tap to enter a date. | | | |
|  |  | |  | |
| **Supervisor present:** | Yes | | No | |
|  |  |  | |  |
| **Mode of Viva:** | Standard (*All participants are in-person*) | | | |
| Remote (*All participants are remote*) | | | |
| Hybrid (*At least one participant is remote*) | | | |

# **Section 2: Examination outcome**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| The examiners report that they have examined the thesis and the candidate on the subject of the thesis and have determined that the candidate should: | | | | | | | | | |
| *Examiners should select* ***one*** *result outcome only:* | | | | | | | | | |
|  |  |  | | | | | | | |
| a) |  | **Pass: The student is permitted to submit typographical amendments within one month**  The thesis can be reviewed by the examiners, or nominees | | | | | | | |
|  |  |  | | | | | | |  |
| b) |  | **Pass, subject to minor amendments: The student must complete the required amendments to the thesis within 6 months** | | | | | | | |
|  |  |  | | | | | | | |
|  |  | The  *tick all that apply* | | | internal examiner | | external examiner | | |
|  |  | is tasked with checking that the amendments have been completed satisfactorily | | | | | | | |
|  | | | | | | | | | |
|  | *Provision of minor amendments* | | | | | | | | |
|  |  | The examiners have provided the candidate with the list of the minor amendments required to award the degree of PhD | | | | | | | |
|  |  |  | | | | | | | |
|  |  | The Assessment Records Team is asked to provide the candidate with the list of the minor amendments required to award the degree of PhD | | | | | | | |
|  | | | | | | | | | |
|  | *See Section 4 for information on reporting satisfactory completion of minor amendments* | | | | | | | | |
|  |  | | | | | | | | |
| c) |  | **Not pass, further viva voce examination required within 6 months on the same thesis** | | | | | | | |
|  |  |  | | | | | | | |
| d)\* |  | **Not pass, major amendments required: The student must complete the required amendments to the thesis and re-present the thesis for examination within 18 months**  *\*this outcome is only available to examiners at the first examination of the student*  A further oral examination is: | | | | | | | |
|  |  | required | | | | not required | | not yet decided | |
|  |  |  | | | | | | | |
| e) |  | **i)** | **Fail PhD: the candidate has satisfied the criteria for the award of the degree of MPhil** | | | | | | |
|  |  |  |  | | | | | | |
|  |  | **ii)** | **Fail PhD: the candidate has satisfied the criteria for the award of the degree of MPhil subject to minor revisions, which must be completed within three months** | | | | | | |
|  |  | The  *tick all that apply* | | internal examiner | | | external examiner | | |
|  |  |  | | | | | | | |
|  |  | is tasked with checking that the amendments have been completed satisfactorily | | | | | | | |
|  | | | | | | | | | |
|  | *Provision of minor amendments* | | | | | | | | |
|  |  |  | The examiners have provided the candidate with the list of the minor amendments required to award the degree of MPhil | | | | | | |
|  |  |  | | | | | | | |
|  |  |  | The Assessment Records Team is asked to provide the candidate with the list of the minor amendments required to award the degree of MPhil | | | | | | |
|  |  | | | | | | | | |
|  | *See Section 4 for information on reporting the completion of minor amendments* | | | | | | | | |
|  | | | | | | | | | |
|  |  | **iii)** | **Fail PhD: major amendments required to satisfy the criteria for the award of the MPhil degree and candidate is permitted to re-present their thesis in a revised form within 12 months (full-time) or 24 months (part-time)** | | | | | | |
|  |  | A further oral examination is: | | | | | | | |
|  |  | required | | | | not required | | not yet decided | |
|  |  |  | | | |  | |  | |
| f) |  | **Fail PhD: the student has not satisfied the conditions for the award of the PhD or MPhil degree and no re-assessment opportunity is available** | | | | | | | |

## Joint and preliminary examiner reports

The joint final report will be released routinely to candidates for their personal information.

This report should give the grounds on which the examiners’ decision is based and should include the candidate’s name; thesis title; the signatures of each of the examiners; and the date.

The examiners’ independent, preliminary reports will not normally be released to candidates, unless indicated by the examiners:

|  |  |
| --- | --- |
|  | **We wish the candidate to receive copies of our preliminary reports** |

Examiners should not refer to their preliminary reports in the final joint report, unless they have indicated above that the candidate should receive copies of these.

# **Section 3: Thesis requirements**

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| --- | --- |
| *Please note that the below does not apply where examination outcome c), e)(iii) or f) is reported* | |
|  | |
| In making this report, the examiners conclude that they have satisfied themselves that the thesis meets the requirements for award, as noted in section 5.1.1 of the College’s Academic Regulations for the award of the MPhil and the PhD, and: | |
|  |  |
| a) | consists of the candidate’s own account of their investigations, and is genuinely the work of the candidate |
|  |  |
| b) | forms a distinct contribution to knowledge of the subject and affords evidence of originality by the discovery of new facts and/or by the exercise of independent critical power |
|  |  |
| c) | is an integrated whole and presents a coherent argument |
|  |  |
| d) | gives a critical assessment of the relevant literature, describes the method of research and its findings, and includes a discussion on those findings and in what respects they appear to advance the study of the subject; and in, so doing, demonstrate a deep and synoptic understanding of the field of study, objectivity and the capacity of judgement in complex situations and autonomous work in that field |
|  |  |
| e) | is written in English\* and is satisfactory as regards to the literary presentation  *\*exceptions may be granted by the Imperial College London Graduate School for a thesis in the field of modern foreign language and literatures* |
|  |  |
| f) | does not exceed the maximum word count allowance |
|  |  |
| g) | includes a full bibliography and references |
|  |  |
| h) | demonstrates research skills relevant to the thesis |
|  |  |
| i) | is of a standard to merit publication in whole, in part, or in a revised form |

# **Section 4: Completion of minor amendments**

|  |  |
| --- | --- |
| If you have determined in Section 2 that the candidate is required to make specified minor amendments to the thesis, the examiners can give instructions on the required revisions to the candidate immediately following the viva examination. You must also clearly set out the amendments required in writing and refer to these in your joint examiners report. | |
|  | |
| The candidate is required to submit the revised thesis to the examiner nominated in Section 2 within 6 months of the date of the oral examination\* | |
|  | |
| *\*where no oral examination was required following re-submission, the revised thesis must be submitted for review within 6 months of the date of notification of the outcome* | |
|  | |
| In some cases, the candidate may complete the minor revisions to the examiner/s satisfaction within two weeks of the oral examination and prior to submission of the formal examination paperwork. | |
|  | |
| If the candidate has already completed the minor amendments required, please confirm below: | |
|  |  |
|  | **The candidate has made the minor amendments required to our satisfaction** |
|  |  |
| Alternatively, satisfactory completion of the minor amendments must be confirmed in writing to the Registry Assessment Records Team at [assessment.records@imperial.ac.uk](mailto:assessment.records@imperial.ac.uk). | |

# **Section 5: Examiners’ signatures**

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| --- | --- | --- | --- |
| **Internal Examiner/s signature:** |  | Date: |  |
|  | |
|  | |
| **External Examiner/s signature:** |  | Date: |  |
|  | |
|  | |

# Guidance and further information

Should you require any assistance or further information on the College’s doctoral examination procedures and requirements, please contact the Registry Assessment Records Team:

Assessment Records Team

Imperial College London

Registry

Level 4 Sherfield Building

South Kensington Campus

London SW7 2AZ

Email: assessment.records@imperial.ac.uk