

23 October 2006

COLLEGE NOTICE

RECTOR'S AWARD FOR EXCELLENCE IN HEALTH AND SAFETY 2006

Following the success of the last three years' Health and Safety Awards, this year's competition is again open to all staff below Professorial level or the equivalent (Level E/7). The prestigious Award carries a prize of £2,000 and up to two commendation prizes of £500 and demonstrates the College's total commitment to Health and Safety in all its aspects.

The main criterion for the Award is that candidates must be able to demonstrate that they have made a major contribution to the management, development or practice of health and safety in the College during the previous academic year.

Nominations, which may include self-nominations, may be made by any member of the College, as well as NHS staff from associated hospitals. However, since the Rector's Award is an Imperial College London scheme, either a member of College staff should lead the group being nominated, or College staff should be in the majority. The nomination should also be for a contribution of direct relevance to the work of the College.

Nominations will be considered by a panel of adjudicators appointed by the Rector. This will comprise the Chairman of the Health and Safety Management Committee *ex officio*, the Director of Human Resources and the College's Safety Director. The Panel may seek the advice of other individuals with specialist knowledge or experience, for example, the nominee's line manager, and may interview short-listed nominees.

The closing date for awards for contributions made in the academic year 2005/06 (1 August 2005 – 31 July 2006) is Friday, 1 December 2006. Nominations must be received by the Director of Human Resources, Room 3.17, Level 3 Faculty Building, South Kensington Campus by the closing date.

Full details of the criteria for the Award can be found on the HR pages of *Spectrum* under HR Procedures at http://www.imperial.ac.uk/spectrum/hr/hr_Info/policies/rectoraward.htm.

K.A. MITCHESON
College Secretary

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