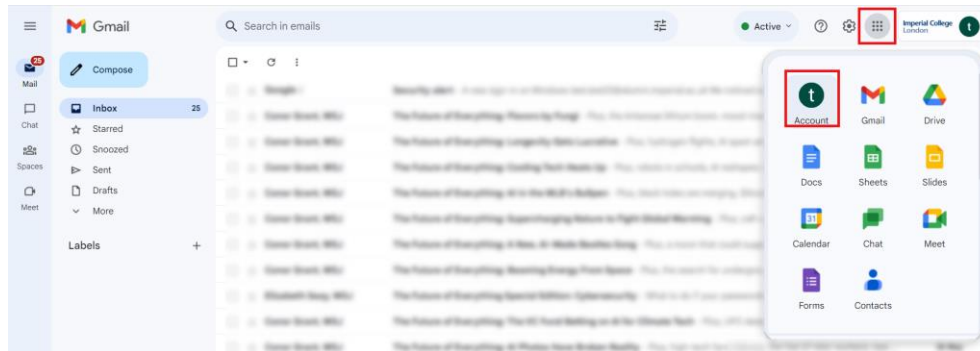
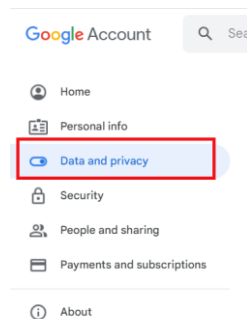


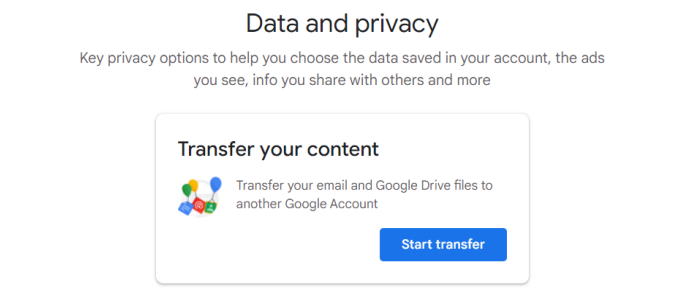
1. Log into your alumni email account.
2. Select the Google Apps button, followed by Accounts.



3. Select Data and Privacy on the left-hand side menu.



4. On the following page, click on Start transfer.



5. You can then nominate a **Google account** to transfer your data to. All personal, free Google accounts come with 15 GB of storage shared across Google Drive, Gmail and Google Photos.
  - a. Enter the details of your nominated account and once entered, click Send Code.

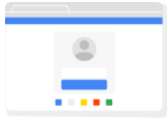
1. Enter a destination account

Enter the Google Account that will receive your transferred content. [Learn more](#)

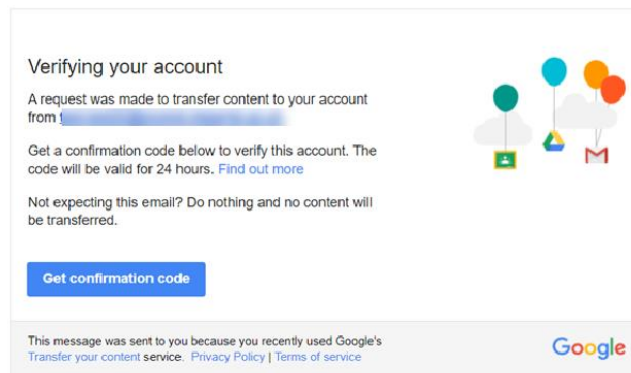
Enter an email address

Don't have a Google Account? [Create account](#)

SEND CODE




- b. Go to your nominated account and open the “Verifying your account” email from Google and select Get Confirmation Code.



- c. Once the code displays, copy the code and return to your alumni email account.

← Confirm your transfer



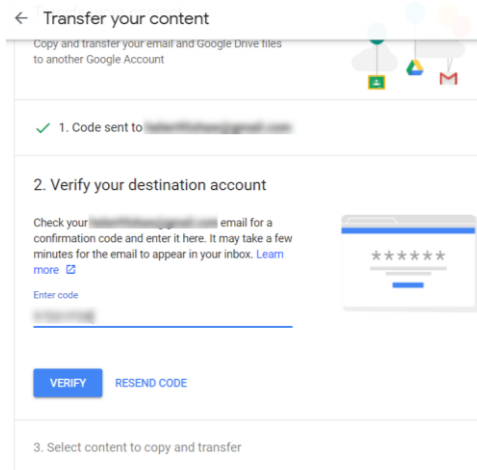
Your confirmation code is

[Redacted code]

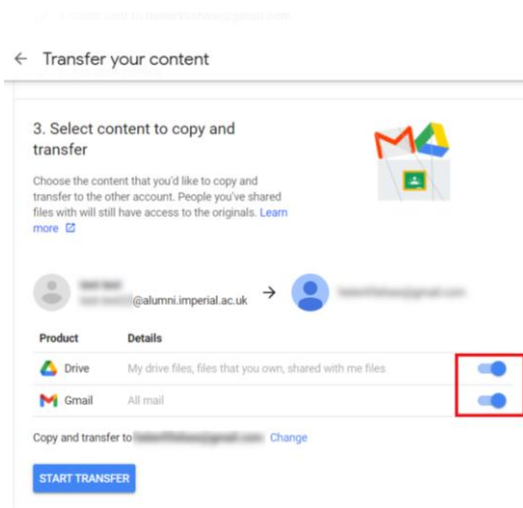
Sign in with [redacted]@alumni.imperial.ac.uk and enter this confirmation code to start your transfer. This code is valid for 24 hours. For more information, please visit the [Google Accounts Help Centre](#)

[CONTINUE](#)

- d. Then, under verify your destination account, enter your code, and click Verify.



- e. Once entered, you can toggle on the relevant Google products and click Start Transfer. You may also be asked to reenter the password to your alumni email account.



f. Your transfer will now be in progress.

## ← Transfer your content

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### ✓ You're ready

Your copy and transfer to [REDACTED] is in progress. It may take up to a week for the transfer to complete. You'll receive an email when it's finished.

[VIEW HISTORY](#)

[BACK TO YOUR GOOGLE ACCOUNT](#)