

HOW TO SIGN UP FOR VOLUNTEERING

AT THE GREAT EXHIBITION ROAD FESTIVAL 2024

When you click through to sign up, you will reach this page.

Click **'Fill in an application'** to get the process started.

Imperial College London

IMPERIAL LATES & **THE GREAT EXHIBITION ROAD FESTIVAL**

Welcome!
Once you've created your account with us, you'll be able to choose your shifts.

Already volunteered at an Imperial Lates or the Festival? Follow the 'Log in to your account' link on the right.

If you have not...

1. Click 'Fill in an application' (even if you already volunteered at Graduation or another College event)
2. Then create a profile (left-hand option) or if you've volunteered at Graduation before, sign in (right-hand option)
3. Head to the 'opportunities' tab at the top of the page, then 'opportunities list' and choose your shifts

Note: this is a separate system to the College system, so you might have used different details to set up your account.

Anything we can help with? pep.volunteering@imperial.ac.uk.

I would like to volunteer

[Fill in an application](#)

Already use MyImpactPage.com to volunteer with this organisation?
[Log in to your account](#)

Get Social

Tweets from @ImperialSpark

Nothing to see here - yet

When they Tweet, their

If it is your **first time** volunteering, choose a username and register using your College email address.



Volunteer Portal for Imperial Lates & The Great Exhibition Road Festival

Our Volunteering Approach

Welcome! and thank you for your interest in volunteering with us.
Our [Volunteering Approach](#) document sets out how we will work with you, what you can expect from us, and how we will process your data.
Before you register or log in, we ask you to read and agree to this approach.
If you have any questions, please get in touch with us pep.volunteering@imperial.ac.uk.

I am new to MyImpactPage.com

You will need to enter a unique username to identify yourself to the system. You should select something that is easy for you to remember such as your email address or your name. Your username must be at least 6 characters long. If the name you enter is already in use by someone else, you will be prompted to choose another username.

Username

Email Address

Verify Email Address

I have read and agree to the Public Engagement Programme Volunteer Approach

Save and Continue

I already have a username

If you have signed up with this organisation before, or are a member of another organisation that uses MyImpactPage.com, you can use the same login to access all organisations with which you are associated.

Username

Password

[Forgot your username or password?](#)

I have read and agree to the Public Engagement Programme Volunteer Approach

Login and Continue

Already use MyImpactPage.com to volunteer with this organisation?
[Go to volunteer login](#)

I am new to MyImpactPage.com

You will need to enter a unique username to identify yourself to the system. You should select something that is easy for you to remember such as your email address or your name. Your username must be at least 6 characters long. If the name you enter is already in use by someone else, you will be prompted to choose another username.

Username

Email Address

Verify Email Address

I have read and agree to the Public Engagement Programme Volunteer Approach

Save and Continue

If you have **previously volunteered** with the Imperial Lates, Great Exhibition Road Festival, or Graduation, complete the log in details and continue.

This is the **first page** you are required to complete. Fill in all the sections that are flagged and continue.



Volunteer Portal for Imperial Lates & The Great Exhibition Road Festival

Contact Information

You need to complete all fields flagged (🚩) as required on this page and on the next one. If you don't fill in all required fields and click save on the next page, your application will not be submitted to Imperial College London.

ACCOUNT

Username 🚩
Password 🚩
Confirm Password 🚩

NAME FIELDS

First Name 🚩
Last Name 🚩

ADDRESS

Address line 1 🚩
Address line 2
Town / City 🚩
Country 🚩
County 🚩
Post Code 🚩
Email Address 🚩

PHONE NUMBERS

🚩 Please enter at least one phone number

Home Phone
Work Phone
Work Extension
Mobile Phone
Phone Preference

MISC FIELDS

Region


You need to complete all fields flagged (🚩) as required on this page and on the next one. If you don't fill in all required fields and click save on the next page, your application will not be submitted to Imperial College London.

Save and Continue

This is the **second page** you are required to complete. Fill in all the sections that are flagged and submit application.



Volunteer Portal for Imperial Lates & The Great Exhibition Road Festival

Please note that your application will not get submitted until you fill in all fields flagged () as required on this page and click the Submit Application button. You'll know your application was successfully submitted if when you click the 'Submit Application' button, it takes you to another screen. If you stay on this screen, it means you missed a required field and your application has not yet been submitted.

Additional Info

Help us get to know you and let us know how we can best support you when you're volunteering.

We know that your time is valuable, you will only have to complete this information once.

About you

CID number



Which best describes your College affiliation?



Which department are you in?



At which campus are you based?





Do you have any access requirements?



Tell us about any other volunteering you do at the college or externally



What is your preferred T-shirt size?





Tell us what type of volunteer role would interest you the most



Where would you usually find out about opportunities to volunteer?






Do you have any dietary requirements that we should be aware of?





Please note that your application will not get submitted until you fill in all fields flagged () as required on this page and click the Submit Application button. You'll know your application was successfully submitted if when you click the 'Submit Application' button, it takes you to another screen. If you stay on this screen, it means you missed a required field and your application has not yet been submitted.

Submit Application

Now you are officially **registered!** You can either go straight to the '**opportunities page**' to sign up for a shift, or come back later.



Volunteer Portal for Imperial Lates & The Great Exhibition Road Festival

Application Complete



the team!

Thank you for your interest in volunteering - welcome to

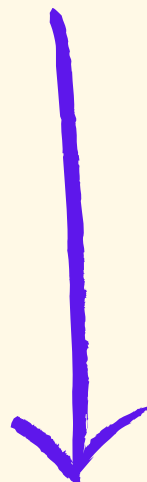
Great news, there are volunteer opportunities that you can sign up for right away! You can take a look and sign up for these by using the link below:

[Go to the opportunities page](#) [Log Out](#)

We will also email you with details on upcoming training dates, new opportunities and other relevant information.

If you have any questions, please get in touch at pep.volunteering@imperial.ac.uk - we're here to help!

To see how to sign up to a shift, **keep reading.**



Go to 'Opportunity List' to see the shifts that are available.

The screenshot shows the website's navigation menu with 'OPPORTUNITIES' selected, and a dropdown menu showing 'Opportunity Calendar' and 'Opportunity List' (circled in blue). A blue arrow points from the text above to the 'Opportunity List' option. Below the navigation is a 'Filter Activities' section with a dropdown for 'Great Exhibition Road Festival 2024 - Friday 14 June (set up day)'. The main content area features a large heading 'THE GREAT EXHIBITION ROAD FESTIVAL' and several paragraphs of text. Below this is another dropdown for 'Great Exhibition Road Festival 2024 - Saturday 15 June', which leads to a table of activities.

HOME OPPORTUNITIES SCHEDULE HOURS CONTACT MY PROFILE

Opport Opportunity Calendar Opportunity List

Log Out ? Help

Filter Activities

Great Exhibition Road Festival 2024 - Friday 14 June (set up day)

SCROLL DOWN TO VIEW SHIFTS AND SIGN UP!

THE GREAT EXHIBITION ROAD FESTIVAL

Join us to support this year's **Great Exhibition Road Festival!** This free, annual celebration of art and science takes place across the weekend of 15 and 16 June.

This exciting annual celebration of science and the arts is a collaboration between Imperial and our cultural partners including the Science Museum, Natural History Museum, V&A and the Royal Albert Hall. Thousands of visitors attend each year to engage with our world-leading science and experience the arts in unique ways. But none of this would be possible without our Imperial community coming together to help make it happen.

As a volunteer, you will help with the smooth running of the event, from being on hand to answer visitor queries, to supporting stall holders and our exhibitors in their activities. Full training is provided and it is an invaluable opportunity to make new connections and truly be part of something great.

This year's theme is "**Flourishing**" and our Festival will be brimming with activities, performances and tours all exploring how the combination of science and the arts help us and the world around us flourish.

Great Exhibition Road Festival 2024 - Saturday 15 June

ACTIVITY	SHIFTS	START DATE	END DATE
Saturday 15 June - Artist Liaison	1	15/06/2024	15/06/2024
Saturday 15 June - Brilliant Bodies Zone	1	15/06/2024	15/06/2024
Saturday 15 June - Community Group Leader	1	15/06/2024	15/06/2024
Saturday 15 June - Creative Science Zone (18+)	1	15/06/2024	15/06/2024
Saturday 15 June - Energy Zone	1	15/06/2024	15/06/2024
Saturday 15 June - Evaluation	1	15/06/2024	15/06/2024
Saturday 15 June - Exhibition Road	1	15/06/2024	15/06/2024
Saturday 15 June - Family Fun Zone	1	15/06/2024	15/06/2024
Saturday 15 June - Flexible shift (any area)	1	15/06/2024	15/06/2024
Saturday 15 June - Future Food Zone	1	15/06/2024	15/06/2024
Saturday 15 June - NextGen Zone	1	15/06/2024	15/06/2024
Saturday 15 June - Science Cabaret	1	15/06/2024	15/06/2024
Saturday 15 June - Tech Zone	1	15/06/2024	15/06/2024

Select the shift you want to sign up for (in this example it is 'Saturday 15 June - Brilliant Bodies Zone'). Scroll down at click '+ Sign Up'.

HOME OPPORTUNITIES SCHEDULE HOURS CONTACT MY PROFILE

Great Exhibition Road Festival 2024 - Saturday 15 June - Saturday 15 June - Brilliant Bodies Zone [Back to Activity List](#) [Log Out](#) [Help](#)

Activity Details

THE GREAT EXHIBITION ROAD FESTIVAL

Volunteer shift time: Saturday 15 June, 10:30am-6:30pm
Location: **Business School**

Volunteering at the Great Exhibition Road Festival and other public engagement events can give you the opportunity to try something new, gain experience, develop skills, build confidence, meet new people and have fun!

Shift description:
From our organs, our limbs, to all the wobbly bits in between, journey through the body to explore all of the marvellous elements, big and small, that make up us!

Shift highlights:

- Party with cardiac scientists
- Cellular poetry slam
- Giant he-artwork

You will meet in the **Electrical and Electronic Engineering (EEE) Building foyer at 10:30am** to sign in, drop off your bags/coats, and collect your Festival hi-vis vest, lanyard, badge and lunch voucher. You will then go to your assigned location.

[+ Add me to the back-up list in case you ever need extras](#)

Share this [f](#) [t](#) [+](#)

Filters

FILTER THE LIST OF SHIFTS [Don't Filter](#) [Filter Shifts](#)

DATE	START	END	OVERLAP	OPENINGS	WHO?	ACTIONS
Saturday, 15 June 2024	10:30	18:30		4 / 4		+ Sign Up <input type="checkbox"/>
						Select All <input type="checkbox"/>

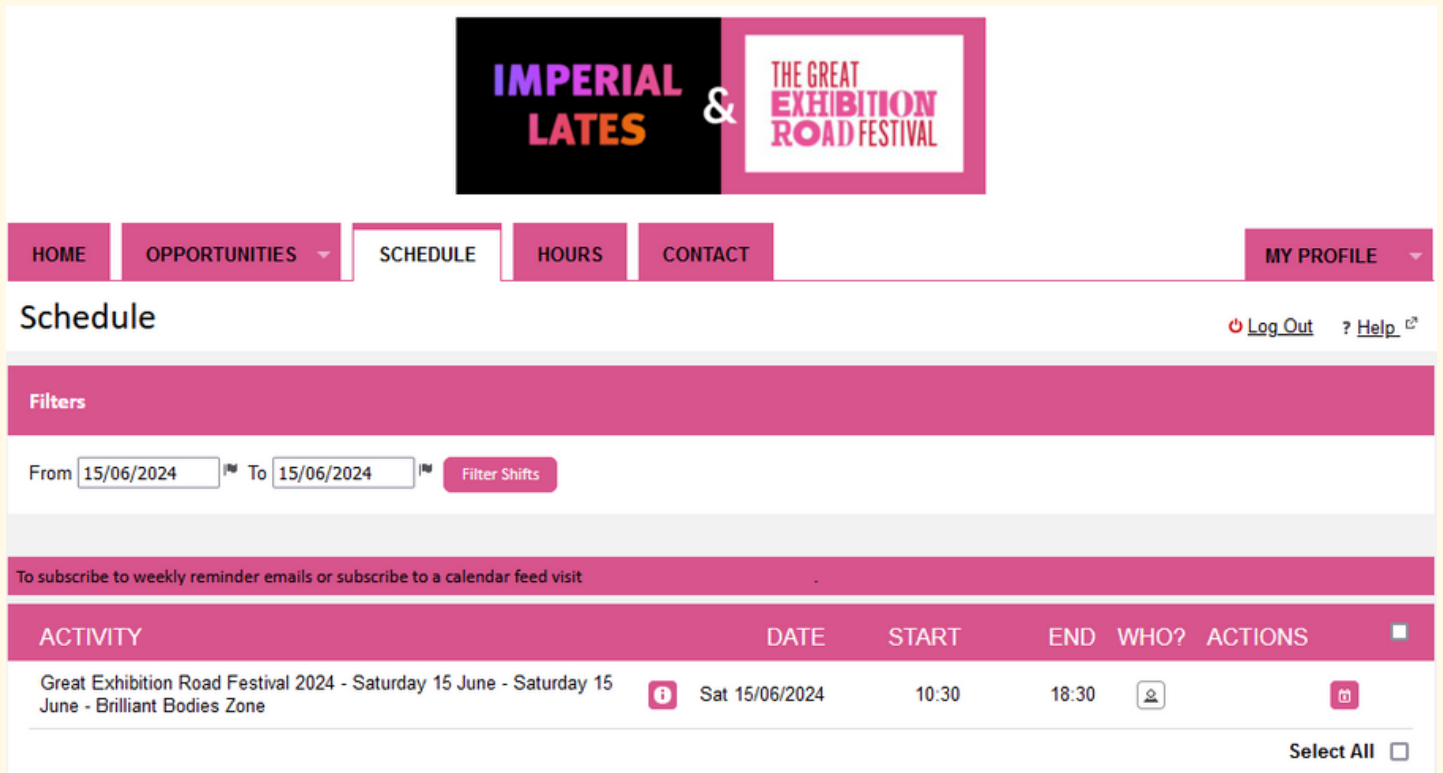
The box will change to read '**Scheduled - Confirmed**'. This means you have signed up for the shift.

DATE	START	END	OVERLAP	OPENINGS	WHO?	ACTIONS
Saturday, 15 June 2024	10:30	18:30		4 / 4		Scheduled - Confirmed <input type="checkbox"/>
						Select All <input type="checkbox"/>

To check your schedule, go to the **'Schedule'** tab. You may need to filter the dates to include future shifts.

All the shifts you have signed up for will appear in a list.

It is **not possible to double-book** yourself onto shifts that clash.



The screenshot shows the website's navigation menu with 'SCHEDULE' selected. Below the menu, the 'Schedule' page is displayed with a 'Filters' section containing date pickers for 'From' and 'To' (both set to 15/06/2024) and a 'Filter Shifts' button. A link to 'Log Out' and a 'Help' icon are visible in the top right. Below the filters, there is a link to subscribe to weekly reminder emails or a calendar feed. The main content area features a table with the following columns: ACTIVITY, DATE, START, END, WHO?, and ACTIONS. A single shift is listed: 'Great Exhibition Road Festival 2024 - Saturday 15 June - Saturday 15 June - Brilliant Bodies Zone' on 'Sat 15/06/2024' from '10:30' to '18:30'. An information icon 'i' is present in the 'ACTIONS' column for this shift. A 'Select All' checkbox is located at the bottom right of the table.

ACTIVITY	DATE	START	END	WHO?	ACTIONS
Great Exhibition Road Festival 2024 - Saturday 15 June - Saturday 15 June - Brilliant Bodies Zone	Sat 15/06/2024	10:30	18:30		i

You can click the **'i'** button to read the information about the shift.

There is **no option for you to cancel your shift.**

Instead, you must email **pep.volunteering@imperial.ac.uk** and request to be removed. This ensures that the team running the event are notified and can offer the shift to someone else.

**Got more questions?
Get in touch with us at:
pep.volunteering@imperial.ac.uk
and we will be happy to help**