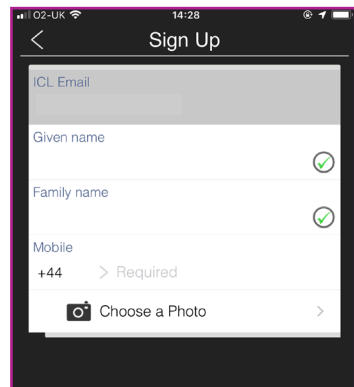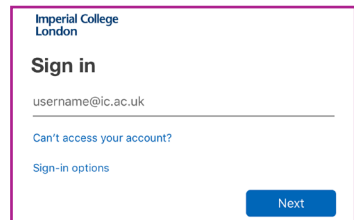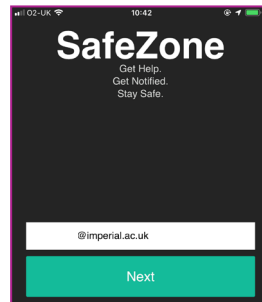# Imperial College London

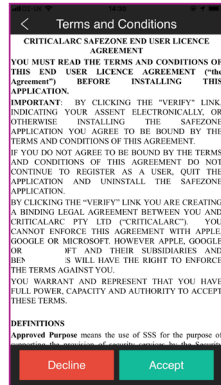**SafeZone**

SafeZone installation and user guide

SafeZone is available to download on iOS and Google Play stores for Apple and Android devices. You will then register for the service using your Imperial login credentials.
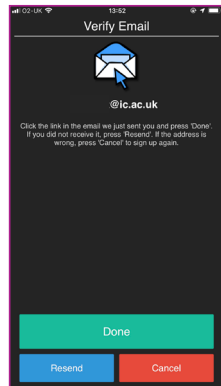
Step-by-step guide

1   Download the SafeZone app from the Apple store. When you open the App for the first time, you will be presented with the below screen. You will need to input your Imperial email address and press 'Next'.

2   You will be directed to the Imperial Office365 single sign-on screen. You will need to input your College username (*xyz*@ic.ac.uk) and password.

3   You will then be directed back to the SafeZone app. You will need to input your full name and your mobile number. Uploading a photo is optional. You should read the Privacy Policy available at this stage.

Imperial College London

SafeZone

4 Once you've submitted your details, you will be shown the app's Terms & Conditions. You should read these and then either accept or decline.

5 You will then be sent an email to your College email address. Submit the verification included in this email and select 'Done' on the app. You will then be fully registered with SafeZone and ready to use the app.

6 Before using the app, you will be required to permit it certain permissions within your phone. These vary depending on which operating system you're using.

Apple

SafeZone will ask that it be provided access to your Motion & Fitness activity (if applicable)

It will then ask for access to your location. You can choose to share this 'Only while using the app' or 'Always'. Details on how this alters app functionaility is provided.
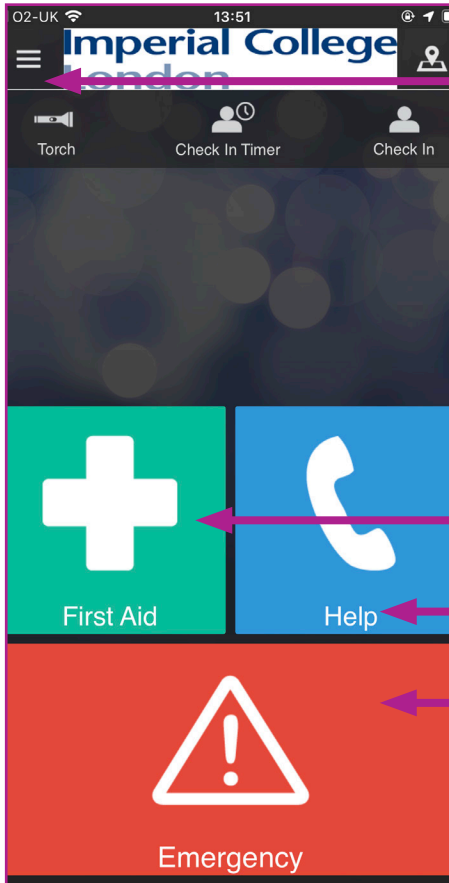
It will then ask for permission to send you alerts & notifications.

Android

SafeZone will require access to your location. Android is unable to differentiate permissions between when the app is open and not. However, your location is not shared with the Security team until you choose to do so within the app.

It will then ask to be provided access to your media and to make calls or messages.

7   Once permissions have been provided, you will be directed to the main dashboard screen. A brief overview of this is below:

From here, you can access and edit your personal profile, view notifications and change your settings. Certain settings, such as notifications and permissions, may only be accessible from within your phone's operating system settings.

These are your alert buttons. Depending on what you need, you can press these to alert the Security team. Any button will connect you; the different categories simply help to organise and understand your specific needs.

If you have mistakenly pressed an alert, you have 5 seconds to cancel before the Security team are contacted.

SafeZone is now installed and ready to use!